

Prize Award



This year's winner of ROCC's Computer Prize at the University of Brighton for producing the best HND second year computer project was **Peter Taylor** from Shoreham. His project was a Web Site for Into Design, a Brighton-

based firm of gift manufacturers specialising in wall plaques, badges, magnets, handcrafted gifts and souvenirs.

October 20 - Aldrich Library when director of sales **Phil Northeast** pictured presented Peter with a cheque for

£100 and a Computer Prize Certificate.

Also in attendance was course lecturer **Liz Matthews**.

ROCC has been making this award since 1977.

SEECHECK Salesplans

Plans are in the pipeline to run a sales operation for our **SEECHECK** software products business from the Bristol and Roslin service centres. More information to follow in later issues of Newsline.

Exhibitions,

ROCC exhibited at the seminar for the **Association of Direct Labour Organisations (ADLO)** on October 28-29, which was held at Bristol City Council.



The theme of the seminar was 'Building DLOs Responding to the New Agenda'.

Seminars

Continuing the programme of autumn seminars for the Forms Processing business, the dates are now confirmed for November 19 at Stanford Gate, Brighton and November 5 and 26 at Rochdale.

& Lunch



The staff Christmas lunch is scheduled for December 23 and is being held at the Posthouse Hotel, Horley, Surrey - near Gatwick Airport.

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ROCC Newsline

Sue Walks for British Heart Foundation



Customer services director **Sue Davies** participated in a 20-mile sponsored walk on Sunday, September 21 on behalf of the British Heart Foundation and raised £97 for this worthy cause.

Setting off at 8.45am, the route took Sue through some picturesque countryside arriving at Alfriston, just off the A27, at 3.30 in the afternoon.

Participants could choose to walk 8-12 or the 20 miles and families could enter for the last five miles. On this occasion 355 walked part of the route and 110 completed the course.

Walking is one of Sue's main interests, which she does every weekend, and she has participated in the Heart Foundation walk for the last five years.



Phil's Honey Prize



Safety advisor **Phil Carr**, a keen beekeeper, entered the Crowborough and Uckfield division of the Sussex Beekeepers' Association Honey Show held on October 11 held at Crowborough.

He was awarded first prize for clear honey and best in show. Some of us can testify as to the quality and delicious honey that Phil's bees have produced over last 15 years. I can vouch that his honey mixed with garlic or Dijon mustard makes a tasty sauce to go with Pork chops. Phil's two beehives produced a 140lb of honey this year.

Editor's note

Next month's newsletter will see a focus on the spares and administration department and the results of the 10-pin bowling tournament.

Beryl Hutchin



BABY CORNER

To call screener **Barry Whittall** and his partner **Jane**, a girl **Chloe** born on September 19 weighing in at 9lb 2oz.

Chloe is a sister for Peter aged 4½ years.

Also, the first child for customer services help desk manager **Lesley Homer** and husband **Gary**. **Emily Lesley** was born on September 29 and weighed 5lb 6oz.

It is with great sadness that I write to inform you of the death of our former personnel officer's husband **Ray Fox** who died in Crawley Hospital on October 10.

Obituary

Janet retired last July after 15 years service and both she and Ray were looking forward to spending happy hours together, albeit they both knew he was on 'borrowed' time. I remember him for his enjoyable company, great wit and sense of humour at the company Christmas dinner and dances. He always made it a fun evening for the people on our table.

By the time this newsletter goes to print staff at Brighton, Crawley and Rochdale will probably have heard of Janet's sad loss but the staff at the service centres and the home-based engineers may not have done so.

I am sure you will all join Newsline in sending your condolences and best wishes to Janet.

Long Serving

Crawley – October 10 saw repair engineer **Philippa Wassell** receiving her 10-year long service awards from director **Keith Banks**. For 10 years service staff receive a Cross 10ct gold ballpoint and pencil set and a long service certificate.

Picture shows Philippa receiving her awards from Keith Banks with departmental secretary **Sandra Corcoran** in attendance.



Appointments

SYSTEMS DIVISION Brighton

Chris Potter has been promoted to sales manager for the **UNICLASS** range of products.

Since the acquisition of **Uniclass Business Systems** last year, Chris has played a major part in the integration of the two companies and has had a great deal of success in selling its product line.

Chris joined **ROCC** in 1988 as a senior systems analyst, moving into a sales role in 1993.



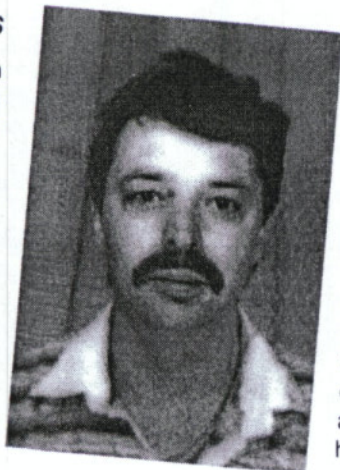
IT MAINTENANCE SERVICES

New commercial manager **Alan Lovatt** has joined the sales team and will work out of **ROCC's** Roslin office.

His two previous appointments were with Edinburgh-based companies **David Wilson Construction** as an office manager from December 1996 to August 1997 and **Meridian Business Systems** as a commercial manager from April 1992 to November 1996.

Academic qualifications: **Advanced Windows Endorse – Edinburgh University.**

Alan is married to **Lorraine** and they have a daughter **Laura** aged 15 years. His leisure pursuits include playing golf and green bowls, keeping fit, watching **Rangers FC** and home computing.



Service Centre - Surbiton

Peter Scoffham has joined as a customer engineer from 22 years in the Army in the **Royal Electrical and Mechanical Engineers.**

Academic qualifications: **City and Guilds** in computing, installation and repair technology; **light engineering**; **communications skills** and **mathematics.**

Peter also attended **man-management** courses. He was a manager of the equivalent in 'civvy' street of a repair workshop. He is also a qualified **armourer (gunsmith).**

Peter is married to **Barbara** and they have four grown-up children, **Daniel, Michelle, Jason** and **Tracey.** Off duty, Peter participates in **clay pigeon shooting.** He spends as much time as possible with his family and keeps up-to-date with the latest **computer technology.**

CONTRACT ELECTRONICS MANUFACTURING

Yee Noon Cheung has come to **ROCC** after finishing his

education at **Ilfield Community College.** Here he obtained eight **GCSEs** in **English language and literature, French, maths, combined science, art, design** and **communications** and **integrated humanities.**

Recreation time is taken up by playing **football, tennis** and **basketball,** which **Yee** also likes watching. He is a supporter of **Liverpool Football Club.** Other interests include listening to music and reading.



Sport

Teams participating in the 10-pin bowling tournament on November 17 at the Crawley Bowl are:



- Team 1** Keith Bankes, Sandra Corcoran, Barry Woodburn, Christopher Bankes
 - Team 2** Colin Williams, Martin Pascal, William Campbell, Melody Spencer or Claire James
 - Team 3** Pat Dobson, Anne Miles, Janet Holgate, Mandy Smith
 - Team 4** David Willoughby Jnr, Nic Sims, Amy Townsend, Joe O'Malley
 - Team 5** Mike Norbury, Paul Bentley, Sarah Luff, Neil Dukes
 - Team 6** Joyce Dimmick, Jim Laing, Linda Geraghty, Darren Butler
 - Team 7** Paul Sinden, Ann Clifton, Nick Harrison, Phil Martin
 - Team 8** Alan Gould, Tony Purser, Scott White, Elaine Falconer
 - Team 9** Chris Maywood, Steve Agace, Becki Newland, Karl Robinson
 - Team 10** Sandra Taylor, Ron Saulsbury, Sandra Champ, Kevin O'Neill
 - Team 11** Linda Schooling, Glenn Alcorn, Debbie Davenport, Peter Watts
 - Team 12** Steve Aplin, Nic Sinton, Caroline Bankes, Kevin Lacey
 - Team 13** Philippa Wassell, Andrew Owen, Brian Gent, Reg Wood
 - Team 14** Dawn Judd, Frank Pullen, Dave Imray, Alan Prentice
- Reserves** for Brighton - Chris Pendsé, Andrew Westhead, John Turner, Malcolm Arrand and Paula Corbett; for Crawley - Katie Bristow.

HSA

From as little as £1.20 to £9.60 per week HSA offers an all-in-one Dental, Optical and Medical Health Care Plan.

For further information please contact monthly salaries administrator Joyce Dimmick at Crawley on 01293-447657.

Plan	£1.20	£2.40	£3.60	£4.80	£6.00	£7.20	£8.40
DENTAL	£27	£54	£81	£108	£135	£162	£216
OPTICAL	£25	£50	£75	£100	£150	£150	£210
PHYSICIAN	£95	£164	£248	£328	£405	£480	£550
PHYSICIAN	£22	£44	£66	£88	£110	£132	£174
PHYSICIAN	£90	£180	£270	£360	£450	£540	£720
PHYSICIAN	£20	£40	£60	£80	£100	£120	£160
PHYSICIAN	£80	£120	£160	£200	£240	£280	£360
PHYSICIAN	£22	£44	£66	£88	£110	£132	£174
PHYSICIAN	£83	£126	£169	£212	£255	£298	£364
PHYSICIAN	£63	£126	£189	£252	£315	£378	£504
PHYSICIAN	£60	£120	£180	£240	£300	£360	£480
PHYSICIAN	£63	£126	£189	£252	£315	£378	£504
PHYSICIAN	£252	£504	£756	£1008	£1260	£1512	£2016
PHYSICIAN	£80	£160	£240	£320	£400	£480	£640
PHYSICIAN	£63	£126	£189	£252	£315	£378	£504
PHYSICIAN	£83	£126	£169	£212	£255	£298	£364
PHYSICIAN	£140	£280	£420	£560	£700	£840	£1120
PHYSICIAN	£180	£360	£540	£720	£900	£1080	£1440
PHYSICIAN	£190	£380	£570	£760	£950	£1140	£1520

Health & Safety



Hazardous Substances

The law relating to hazardous substances can be found in the **Control of Substances Hazardous to Health Regulations 1994 (COSHH)**. These regulations cover any substance or micro-organism that is used or generated by a work activity.

To meet the COSHH regulations the employer, ROCC has to carry out a risk assessment to evaluate the likelihood of a substance used at work causing harm to employees.



Corrosive

If the result of the assessment shows that the risk of harm arising is high then controls have to be put in place to reduce the risk to an acceptable level. The best way control the risk is to eliminate the substance from the process altogether or substitute a less hazardous alternative. Less satisfactory solutions involve the use of personal protective equipment, that is gloves, eye protection etc, enclosure of the work process or the installation of local exhaust ventilation.



Flammable

If your work involves a hazardous substance your manager or supervisor will almost certainly have told you about it. You will also have been given information on the controls, which are in place to protect you together with the action you must take to ensure that they are effective.



Harmful Irritant

COSHH assessments exist for all substances used at ROCC and copies of those relevant to your work are available for inspection in your department. Appendix 3 of the Health and Safety manual lists the substances used in each department together with assessment reference numbers. The substance assessment sheets provide information on storage, precautions to be taken during use, first aid and disposal of any waste or spillage.



Toxic

Remember, "work safely."
Phil Carr occupational health and safety consultant

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